

A meeting of the **LICENSING COMMITTEE** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 14TH MAY 2008** at the **conclusion of the meeting of the Licensing and Protection Panel** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

### **1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Committee.

### **2. MINUTES (Pages 1 - 2)**

To approve as a correct record the Minutes of the meeting of the Committee held on 11th February 2008.

### **3. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see notes 1 and 2 below.

### **4. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Committee.

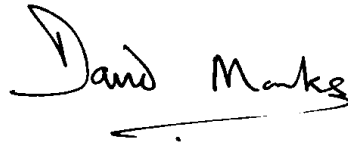
### **5. APPOINTMENT OF SUB-COMMITTEES**

To appoint Members of the Committee to three Groups, from which the Director of Central Services, after consultation with the Chairman, is authorised to convene Sub-Committee hearings comprising three Members.

In 2007/08, the following appointments were made-

- |           |      |   |
|-----------|------|---|
| Group (1) | i.   | Councillors Sadler, Baker and Farrer;     |
|           | ii.  | Councillors Sadler, Baker and Watt;       |
|           | iii. | Councillors Sadler, Farrer and Watt;      |
|           | iv.  | Councillors Baker, Farrer and Watt.       |
| Group (2) | i.   | Councillors Bell, Dutton and Fell;        |
|           | ii.  | Councillors Bell, Dutton and Powell;      |
|           | iii. | Councillors Bell, Fell and Powell;        |
|           | iv.  | Councillors Dutton, Fell and Powell.      |
| Group (3) | i.   | Councillors Muir, Eaton and Hansard;      |
|           | ii.  | Councillors Muir, Eaton and Sanderson;    |
|           | iii. | Councillors Muir, Hansard and Sanderson;  |
|           | iv.  | Councillors Eaton, Hansard and Sanderson. |

Dated this 6th day of May 2008



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: [Christine.Deller@huntsdc.gov.uk](mailto:Christine.Deller@huntsdc.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under *Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

**Emergency Procedure**

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*



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# Agenda Item 2

## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the LICENSING COMMITTEE held in the Council Chamber, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Monday, 11<sup>th</sup> February 2008.

PRESENT: Councillor J M Sadler – Chairman.  
Councillors K M Baker, J T Bell, J J Dutton, R W J Eaton, R S Farrer, J D Fell, A Hansard, I R Muir and J S Watt.

APOLOGY: An apology for absence from the meeting was submitted on behalf of Councillor T D Sanderson.

### 19. MINUTES

The Minutes of the meeting of the Committee held on 23<sup>rd</sup> October 2007 were approved as a correct record and signed by the Chairman.

### 20. MEMBERS' INTERESTS

No declarations were received.

### 21. LICENSING ACT 2003 - DELEGATIONS

Consideration was given to a report by the Head of Administration (a copy of which is appended in the Minute Book) which drew Members' attention to an amendment to the Licensing Act 2003 which had come into force in October 2007 which enabled licensing authorities, on receipt of an application from a senior police officer in cases of serious crime and disorder, to attach interim conditions to premises licences pending a full review.

Members were also informed of the introduction of new powers for local authorities and the police to designate Alcohol Disorder Zones as a last resort to tackle alcohol related crime and disorder in an area. The designation of an area as an ADZ would empower a local authority to charge licensees for additional enforcement activity affecting all licensed premises within the zone. Members were informed that the new power had yet to be brought into effect by regulation and that further information would be brought to the Committee's attention when regulations were made and guidance issued by the Secretary of State.

#### RESOLVED

that the Licensing Sub Committees be authorised to take steps (as deemed necessary), following the receipt of an application from a senior police officer in cases of serious crime and disorder, to attach interim conditions to premises licenses pending a full review.

## **22. REGULATORS' COMPLIANCE CODE**

Members received and noted a report by the Head of Administration (a copy of which is appended in the Minute Book) on the Regulators' Compliance Code published by the Department for Business Enterprise and Regulatory Reform (BERR). Members' attention was drawn to the necessity for relevant Heads of Service to update a range of enforcement policies to reflect the requirements of the new Code which would be undertaken in consultation with the Chairman.

RESOLVED

- (a) the contents of the report be noted; and
- (b) that relevant Heads of Service be authorised to review their enforcement policies having specific regard to the content of the new Regulators' Compliance Code and to make any necessary changes after consultation with the Chairman.

Chairman